SOUTHWEST REGIONAL EDUCATION COOPERATIVE

Meeting Minutes: SWREC_Managerial Council 2/2/23 El Dorado Hotel

309 W. San Francisco, Santa Fe, NM Pinon Conference Room Second Floor 1:30 pm

 Call to Order 1:32 pm by Loren Cushman, President Roll Call:

Loren Cushman, Chairman Dr. Steve Lucas-Vice

- Mike Chavez-Hatch Valley
- Loren Cushman- Animas Schools
- Vicki Chavez- Deming Schools
- Steve Lucas-Lordsburg Schools
- Will Hawkins- Silver City Schools
- Nichole Burgin- T or C Schools
 Not Present:
 Jeff Spaletta- Cobre Schools
 Randall Earwood- Reserve Schools
- 2. Welcome and Introductions Guest-Tish Zamora, Hatch Valley Middle School
- 3. Approval of Agenda-Vicki Chavez moved to approve the agenda, seconded by Steve Lucas, unanimously passed.
- 4. Approval of Minutes- 11/16/22 Will Hawkins moved to approve the minutes of the 11/16 meeting, Mike Chavez seconded, unanimously passed
- 5. Approval of Fiscal with potential action items

a) 2^{nd} Quarter Budget Reports/Check Listing -No questions from the council

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Motion Steve Lucas	Second Mike Chavez	Vote Unanimously passed

b) 2nd Quarter Revenue Listing No questions.

b) 2 Qualifier Revenue Listing No questions.		
Motion Will Hawkins	Second Mike Chavez	Vote Unanimously passed

c) Current IGA listings - Will Hawkins asked if the Community Schools IGA will cover costs of community schools that were already under the grant. Valerie Brea responded that this IGA is for the 22.23 FY and that most of the budget is for salaries. Nichole Burgin mentioned that two of her schools, Arrey and Hot Springs High School had not received Community Schools award money yet.

Motion Steve Lucas Second Will Hawkins	Vote Unanimously passed
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6. Executive Session Pursuant to Open Meetings Act, NMSA 1978, 10-15-4

- a) Personnel matter-personally identifiable information-Council moved to Executive Session at 1:45 pm Motion: Mike Chavez Second: Nichole Burgin
 - Loren Cushman-Aye
 - Steve Lucas-Aye
 - Nichole Burgin-Aye
 - Mike Chavez-Aye
 - Will Hawkins-Aye
 - Vicki Chavez-Aye

Returned from Executive Session 1:58pm

only personnel matters were discussed during the executive session.

Motion: Will Hawkins Seconded: Nichole Burgin

- Loren Cushman-Aye
- Steve Lucas-Aye
- Nichole Burgin-Aye
- Mike Chavez-Aye
- Will Hawkins-Aye
- Vicki Chavez- Aye

7. Old Business

a) Schoolzilla/Educlimber—Steve Lucas will view the information about Educlimber and will let Valerie Brea know if Lordsburg Schools is interested in purchasing the product. Nichole Burgin stated that T or C schools would like to continue with Schoolzilla if we can get consortium pricing if other districts are interested in that product.

8. New Business with Potential Action

a) New Position- School Districts Central Office Supports -Valerie Brea asked the council for ideas to include in the job description for this position so that it could be posted. It was agreed that the person should have central office experience, the ability to write applications such as Federal Programs, comparability reports, and grant applications. It was decided that Valerie Brea will consult with other REC directors to get examples of job descriptions they have used and will design a draft description for the council members to provide feedback on before posting the job.

Motion Will Hawkins S	econd Steve Lucas	Vote Unanimously passed

b) National Conference Attendance for SWREC Staff- Valerie Brea stated that she would like staff members to attend national conferences to learn more about educational innovations and cutting edge research. Vicki Chavez and Will Hawkins stated that the Executive Director may make that decision without the need for council approval. NO vote required.

9. Discussion Items

a) Common Professional Development Day/s 23.24 SY—The board decided to revisit this at the meeting in April, after the legislative session was finished.

- b) District Expertise for Trainings-General Topics-The SWREC will reach out to member districts for topics and teachers/admin who may be skilled in delivering presentations on hot topics in education in addition to the training provided by the SWREC instructional staff.
- c) Superintendent Roundtables-It was decided that we would continue those in the new school year once per month on Wednesday afternoons.
- d) Legislative updates-Loren Cushman provided update on HB2-the current discussion around whether the 1140 hours would allow districts to add hours to the educational day rather than days to the calendar. Mr. Cushman asked that Superintendents attend the House Education Committee meeting on February 6 if possible. There is continued discussion around allowing \$8000 per employee to be allocated for insurance.

10. Directors Report

- a) District supports-PD Topics- Possible ideas suggested by the superintendents: Orton Gillingham, Next Step Programs, Gradual Release of Responsibility, Graduation Requirements, MLSS, PBIS, CTE, Dyslexia
- b) Tips 2 Text for PreK parents-Terry Hester in the SWREC office will be contacting PreK coordinators with materials for parents of 3year old students to sign up to receive tips via text to help them get their children better prepared for Kindergarten.
- c) Social Studies Textbook Adoption-The SWREC is hosting a SS textbook adoption at the Deming Administrative Building on March 1 (K-5) and March 2 (6-12).
- d) Structured Literacy Semi Annual Report-Valerie Brea presented the report submitted by the Structured Literacy Coordinators to the NMPED
- e) New teacher Bootcamp-Scheduled dates July 13-14 and July 17 and 18
- 11. Next meeting date; TBD-at spring budget conference
- 12. Adjournment

Approved by SWREC Managerial Council on_	April 11, 2023 			
Valerie Brea				
Steve Lucas, Council Chair				
Steve Lucas Steve Lucas (Apr 29, 2023 06:37 MDT)				
Valerie Brea, SWREC Executive Director				